



CITY OF TEMPE REQUEST FOR COUNCIL ACTION

Meeting Date: 5/4/2023
Agenda Item: 7B14

ACTION: Award a professional services contract to Consultant Engineering, Inc., for the Bike and Pedestrian Improvements - Country Club Way from ASU Research Park to US-60 Pedestrian Bridge.

FISCAL IMPACT: The professional services contract amount is \$ 716,629.72. Funds to cover this contract and related costs are appropriated for fiscal year 2022/23 in the Capital Improvement Project No. 6008969 - Country Club Way Bike + Pedestrian Improvements.

RECOMMENDATION: Award the professional services contract to Consultant Engineering, Inc.

BACKGROUND INFORMATION: Project History: The project will design and construct bike and pedestrian improvements to the first 3.5 miles of an eventual seven-mile on/off-street bike boulevard from ASU Research Park/Warner Road to the US-60 bike/ped bridge, generally along Country Club Way. Included in the project is a one-mile multi-use path (west side of ASU Research Park), improved arterial signalized street crossing, buffered/protected bike lanes, traffic calming elements, raised medians, landscaping, lighting, and public art. This project will construct an ADA/AASHTO/MUTCD compliant and safe on/off-street bicycle and pedestrian facility, establishing the east end of Tempe's BIKEiT bike boulevard system. This project is the "Reflector" route of the BIKEiT boulevard system, connecting to two other intersecting Bike Boulevards that connect east/west through the city. These improvements to Country Club Way enable a more comfortable and low-stress connection that reduces the potential of vehicular/bike/ped conflicts, contributing to Tempe's Vision Zero and 20-Minute City initiatives.

Scope of Work: Consultant Engineering, Inc. (CEI) will oversee the construction and federal compliance of the bike and pedestrian improvements project described above. CEI has prepared and submitted a proposal for construction management and inspection services. The services will include:

- Pre-Construction Tasks: facilitate pre-construction meetings, provide bid review assistance, monitor permit status of contractor, and review construction submittals.
- Construction Tasks: Conduct weekly construction meetings (including agenda and minutes), review Critical Path Method schedules for progress and delays, coordinate shop drawings and Requests-for-Information, certify materials, review contractor payment applications, coordinate with private utility representatives to schedule new service connections and necessary relocations, provide quality assurance materials testing, and provide field inspections services with daily inspection reports.
- Construction Administration & Documentation: prepare weekly summary reports for the City of Tempe, assist with Federal Audits throughout the project, review and monitor contractor's updates and overall progress on red-line drawing sets, and maintain updated records of all projects on a web-based file share platform.
- Close Out Tasks: schedule and conduct substantial completion inspection of the project, general inspection punch lists, conduct final inspection, review final pay requests and quantities.

Contract Type: Professional Services Contract.

Procurement Method:

Request for Qualifications: Consultant Engineering, Inc. was selected by a review committee as the most qualified firm for these services using a process pursuant to Arizona Revised Statutes § 34-603. The qualifications-based selection process includes evaluation of each firm's statement of qualifications in response to the City's request for qualifications (RFQ); holding selection panel interviews with the firms based on selection criteria and relative weight of selection criteria as outlined in the RFQ, including evaluation of the consultant's expertise, qualifications of key personnel and project experience; and selecting the final list of consultant's in order of preference. Staff has negotiated the professional services fee with Consultant Engineering, Inc.

ATTACHMENTS:

1. 6008961-CON-CONSULTANT ENGINEERING-BIKE AND PEDESTRIAN IMPROVEMENTS.PDF

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